

Nutcracker 2014 Parent Volunteer Form

We are all very blessed to have wonderful children and young adults who are eager and willing to perform in this magical production. As you know or can imagine, a production of this size and scope requires an enormous amount of time and effort by all of us.

Every year we present two or three performances to thousands of regional school children. These performances are at no or minimal cost to the school children. For many children, the Nutcracker may be their first and possibly only exposure to the art of ballet. In addition, we have a Friday and Saturday evening performance for the general public. The cost of sustaining this effort is extremely large. Every year we ask our parents and other family members to become actively involved in the Nutcracker experience. We recognize that this time of year is busy for us all, however if we all participate, the amount of time required by any one person is lessened substantially.

We need your help!! On the reverse of this sheet is a list of volunteer opportunities. **We are asking that each of our families commit to at least two volunteer activities.** This can be divided among different family members and different activities. Please let us know if you know any grandparents, aunts/uncles or supportive friends who would also like to help out. Please check the volunteer activities you are most interested in. We will call you to make final schedule dates and arrangements. We will try our best to schedule everyone in their preference, but please help us by being as flexible, as possible. Please fill out the information below and return it along with your contract and performance fees. We make every effort to contact ALL our Nutcracker families for their assistance.

THANK YOU!! YOUR HELP IS GREATLY APPRECIATED.

**PLEASE FILL OUT THE REVERSE SIDE OF THIS FORM
and
TURN IN WITH YOUR DANCER CONTRACT AND FEES**

Parents Name(s): _____

Dancers' Names: (1) _____ (2) _____ age(s): _____

Nutcracker Part(s): (1) _____ (2) _____

Address _____

City _____ State _____ Zip _____

Preferred Phone#: _____ Alternative Phone #: _____

Times OK to call _____ Fax #: _____

Email: _____

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Please check at least two of the following options.

This is not firm.....We will contact you to discuss specifics

Performance Sales: We need vols to help out in the lobby with set up, merchandise & ticket sales. Please remember that we all cover for each other during the performances so that every parent will be in the theater while their dancer is on stage. We especially need help for the Friday and Saturday night performances.

Thurs Dec 11th 9:30a Friday Dec 12th 9:30 Friday Dec 12th 7:30 Saturday Dec 13th 7:30p

Backstage Chaperons: We need **A FEW** female volunteers to help our younger dancers dress and wait for their stage entrance/exit. We **ONLY** need approx 4-5 per performance...You will not be with a specific group. All the volunteers will float and help multiple groups. **You must stay for the entire performance.**

Thurs Dec 11th 9:30a Friday Dec 12th 9:30a Friday Dec 12th 7:30p Saturday Dec 13th 7:30p

Cast Reception: Help with set up, serve and clean up after the cast reception on Friday night.

Advertisement/Outreach: We need volunteers to help get the word out about the performances by making contacts posting flyers, assisting with media coverage, etc.

Stage Setup & Breakdown: Helping with stage set up, break down and set preparation. We could really use Dads to help! We will need help before and after the performances. Dates Dec 8th and after performance, Dec. 14th.

Program Ads/Development: We need a few volunteers to work on putting together program ads and compiling the performance program. This would primarily involve obtaining and mailings for businesses and personal ads.

Parade: This would be securing floats, or helping with decorating and break down of floats.

Publicity: We need volunteers to assist with writing copy for news and publication release. We will provide all the necessary data.

Committee Chairmen: We need a few "Chief" volunteers to help coordinate and arrange several activities. This is not as hard or time consuming as it sounds. You would be getting in touch with the folks who have volunteered to help with these activities. The planning and basic written work has been done. We will fill you in. You will not be out there **ALONE!!!**

Volunteer Coordinator

Business Program Ads

Cast Reception

Advertisement/Outreach

Performance Sales

Back Stage Chaperons

Family Congratulation Ads

Parade